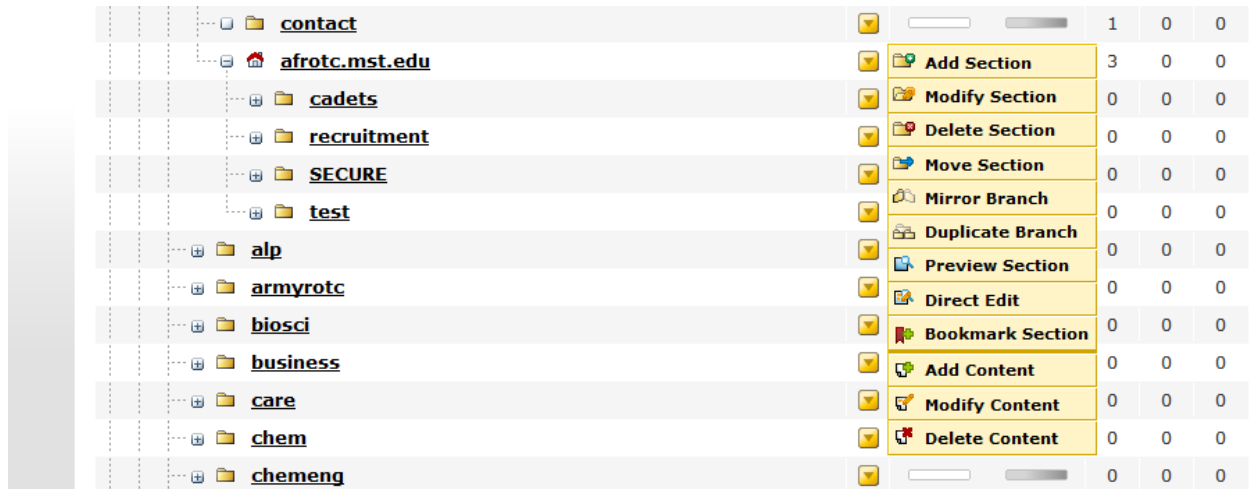


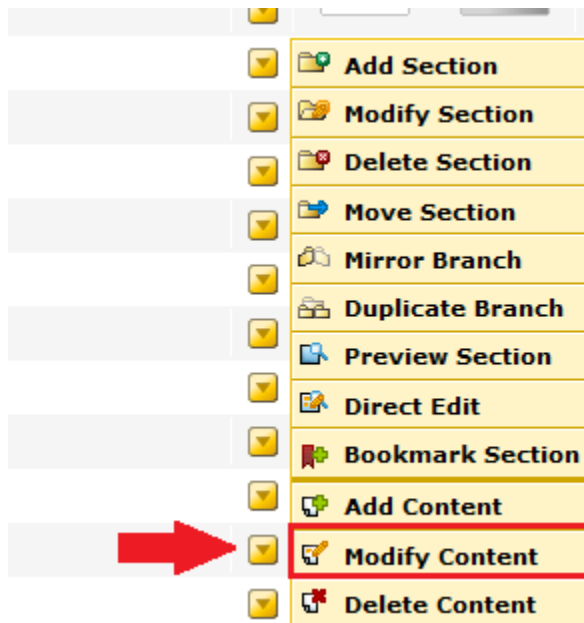
Mirroring Content

There are situations where a piece of content is used in multiple different sections. Instead of making multiple copies of the content, one copy of the content can be mirrored to several sections. This will allow that content to be edited from one section to update the same content on all other sections. This is most commonly used for a sidebar that is used on multiple pages.

1. Log in to the full Terminal 4 client.
2. Mouse over the yellow square next to the section that has content to be mirrored.



3. Click on "Modify Content" from the drop down menu.



4. Highlight the yellow square again on this new page and click on the “mirror” option from the dropdown menu.

Modify content, select content.

Section: Home » Sites » Academic » biosci » biosci.mst.edu

Site Structure

- biosci.mst.edu
 - redirects
 - bit
 - care
 - chem
 - chemeng
 - cs
 - config
 - site_menu
 - contact
 - cs.mst.edu
 - ece
 - econ
 - emse
 - english
 - explosives
 - flwgee
 - ge
 - contact

General Content

Content currently in this section.

Automatic Ordering

Enabled

Method: Alphabetical (A-Z)

Existing Content

Add Content

Save Changes

Name	Version	Status	Last Modified	Move	Lock
<input type="checkbox"/> slideshow	5.0	<input checked="" type="checkbox"/> Modify	'12 32	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> News and Events		<input checked="" type="checkbox"/> Preview	'12 37	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Select All		<input type="checkbox"/> Duplicate		Lock/UnLock All <input type="checkbox"/> / <input type="checkbox"/>	

Move

Delete

History

Save Changes

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5. This will return you to the client page with the list of sites, click on the name of the site on which you wish the content to be mirrored and you will see this confirmation message at the top of the page.

Content Mirrored X

Successfully mirrored content into another section.